



# SHREE BALAJI MULTICOMMODITIES PVT. LTD.

724-725 SUN N MOON CHAMBER NEAR AJMERI GATE PULIYA  
JAIPUR RAJ. 302001

SBJ MULTICOM

## Document Check List For “Limited Liability Partnership - (LLP)”

1. Registration Certificate granted by the Registrar to the LLP under the LLP Act 2008.
2. Declaration on the letterhead of the LLP signed by all the designated partner/s clearly stating that the within named persons, who are partners of the LLP, have been nominated as authorized signatories to open and operate the said demat & trading account on behalf of the LLP - (Format Attached)
3. The declaration shall specify the manner in which the account will be operated, that is : jointly or severally and shall give details of the names, addresses and DPIN (Designated Partner Identification Number allotted by the Registrar for each designated partner), along with their signatures and photographs on the letterhead of LLP - (Format Attached)
4. PAN Card Copy of LLP Firm
5. Address Proof of LLP Firm (Any One of the following)
  - a) Bank Statement / Passbook with latest transaction details (Last transaction date should not more than 6 months old)
  - b) Electricity bill (Bill date should not more than 3 months old)
  - c) Proof of address issued by Statutory / Regulatory Authorities / Central-State Govt.
6. Copy of PAN card & AADHAAR Card of all Designated Partner(s)/ Partner(s) duly self-attested
7. Address proof of Designated Partner(s)/ Partner(s) duly self attested by him/her self (Any One of the following)
  - a) Passport (Validity period to be checked)
  - b) Voter ID Card
  - c) Driving License (Validity period to be checked)
  - d) AADHAAR Card
8. Bank Proof of LLP Firm (Any One of the following)
  - a) Cancelled Cheque (With client name and A/c no. pre-printed)
  - b) Latest Bank Statement/Passbook with MICR & IFSC code printed (Not more than 3 months old)
  - c) Bank Verification Letter (ORIGINAL)
9. Copy of the “Balance Sheet” for the last 2 financial years
10. DEED of LLP (Limited Liability Partnership)
11. In case of other DP client master copy duly attested with stamp by DP official & self attested by BO require
12. Five passport-sized photographs of the Authorized Person and Three passport-sized photograph of each partner.

### Note :

- a) All LLP documents should be certified by authorized partner(s)/signatory partner(s) with LLP Stamp
- b) IPV (In Person Verification) would be done by concern Branch/Franchisee/RM/BM.
- c) Register office address is mandatory to be field in KYC form

**Note: For any queries related to account opening, please contact 93580-00981 or 93580-00982.**



# SHREE BALAJI MULTICOMMODITIES PVT. LTD.

724-725 SUN N MOON CHAMBER NEAR AJMERI GATE PULIYA  
JAIPUR RAJ. 302001

## Document Check List For "Limited Liability Partnership - (LLP)"

### On Letter Head

Date :  
To,  
Shree Balaji Multicommodities Pvt. Ltd.  
724-725 Sun & moon Chamber  
Near Ajmeri Gate Pulia  
Jaipur Raj. 302001

Dear Sir,  
We, the undersigned partners' of \_\_\_\_\_ carrying on business at \_\_\_\_\_ desire to open and closing a Trading and Demat account with you for the purpose of buying and selling of securities, commodity and / or other investment products(s) or the services through you.

We, the partners jointly authorize our partner(s), Mr / Mrs \_\_\_\_\_ Mr / Mrs \_\_\_\_\_ Mr / Mrs \_\_\_\_\_ authorized Singly/Jointly/Severally to issue instructions to you as our broker for securities, commodity traders, funds, investments, etc., and undertake that all the acts of the said partner in this connection purporting to be done on behalf of the firm shall be binding on the firm and each one of us and respective estate until liabilities if any, occurred in respect of such acts has been discharged.

**RESOLVED FURTHER** to designate company Email id \_\_\_\_\_ to receive all the electronic communications on behalf of company & also Authorize Mr./Ms. \_\_\_\_\_ Partner /Authorized Signatory of the company having mobile no. \_\_\_\_\_ to receive all the electronic communications & SMS communications on behalf of company, all the communications sent to us on this email-id shall be legal and binding upon us.

Thanking You,  
Yours faithfully,

Sr. no.	Full Name of the Partners	Stamp & Signature
1.		
2.		
3.		
4.		



# SHREE BALAJI MULTICOMMODITIES PVT. LTD.

724-725 SUN N MOON CHAMBER NEAR AJMERI GATE PULIYA  
JAIPUR RAJ. 302001


## Document Check List For “Limited Liability Partnership - (LLP)”

### On Letter Head

Date:

### DECLARATION

This is to confirm & declare that the following persons are designated partners of M/s \_\_\_\_\_  
Details of which is as under.

Sr. no.	Name & Address Partners	Designation & DPIN	Photograph with across Signature  Stamp
1.		Designation – PARTNER DIPN No. -	
2.		Designation – PARTNER DIPN No. -	
3.		Designation – PARTNER DIPN No. -	
4.		Designation – PARTNER DIPN No. -	

Name of the All Partners:

Signature with stamp

Name of the All Partners:

Signature with stamp

Mr./Mrs.....

Mr./Mrs.....

Mr./Mrs.....

Mr./Mrs.....



**SBJ MULTICOM**

# SHREE BALAJI MULTICOMMODITIES PVT. LTD.

724-725 SUN N MOON CHAMBER NEAR AJMERI GATE PULIYA  
JAIPUR RAJ. 302001

## Document Check List For **“Limited Liability Partnership - (LLP)”**

**On Letter Head**

### List of Authorized Signatories

Sr. no.	Name	Photo	Signature & Stamp
1.			
2.			
3.			
4.			

For \_\_\_\_\_

Mr./Mrs..... Mr./Mrs..... Mr./Mrs..... Mr./Mrs.....  
Partner Partner Partner Partner